

Lake Martin Wedding & Event Expo
Sunday, February 25, 2024 ~ 1-3 pm at The Mitchell House

EVENT VENDOR CONTRACT

VENDOR BOOTH @ \$75

PROGRAM ONLY @ \$25

SPONSOR @ \$500

Vendors attending the Expo must provide their own equipment i.e.: displays, flyers, business cards, table linens.

All fees are non-refundable as they are a donation to United Way and tax-deductible as allowed by law.

Vendor Info: Vendors can begin set up the day of the show at 10:30am. A designated area will be provided for your booth. Parking passes for vendors will be emailed prior to the event. Set Up must be completed no later than 12Noon on event day. One (1) 5-ft table & 2 chairs will be provided for each vendor.

Vendors are responsible for leaving the area in the same condition as they found it.

REGISTRATION: Vendor forms and donation must be submitted in order to reserve your space.

COMPANY: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CELL PHONE: _____ BUSINESS PHONE: _____

EMAIL: _____

SOCIAL MEDIA links (to share in our event promos): _____

Description of items/services you offer:

Special notes or needs for your booth (power, etc.):

Signature of Vendor _____

Date: _____

Please make checks payable to: Lake Martin Area United Way and note Wedding & Event Expo in the memo

Contact: Courtney Layfield Email: courtney.layfield@unitedwaylakemartin.org Phone: 256-329-3600

Please return form and payment to: Lake Martin Area United Way
P.O. Box 876, Alexander City, AL 35011



FORMS MUST BE RETURNED BY FEBRUARY 16, 2024

All proceeds are donations benefitting the Lake Martin Area United Way. If you need a donation form for tax reasons, please let us know.